

UPLANDS SPORTS CENTRE USERS FORUM 11/2/15

PRESENT: Jon Ring, Sophie Hanson, Graham Wells, Debbie Farmer, Tricia Delaney, Tricia Crockford, and Nicola Evans (Minutes)

APOLOGIES: Albert Kemp

	The meeting opened at 5:10 p.m.	
1.0	APOLOGIES FOR ABSENCE	
1.1	Apologies were received from those listed above and these were accepted.	
	<p>Jon Ring (JR) welcomed everybody to the meeting.</p> <p>In order to get more feedback it has been suggested that the Forum be open to all Sports Centre members, but it was felt that this might result in a longer meeting. Debbie Farmer (DF) always asks members if they have any concerns and Tricia Delaney (TD) thought members would be more likely to complete comment forms.</p> <p>JR would like more representation from the Gym and Sports Halls. It was suggested that changing the day or time of the meeting might enable more members to attend.</p> <p>Graham Wells (GW) thought that a social event might be better and suggested a summer bbq/forum which could also be used to launch the new equipment. This could be an open event which has a later start time and runs throughout the evening to enable more members to attend.</p>	ACTION: JR/DT
2.0	MINUTES OF MEETING 21.05.14 AND MATTERS ARISING	
2.1	Heating in the Studio – new thermostatic controls have been fitted to the radiators. The situation will be assessed in the summer to see if it has improved. (2.4)	ACTION: JR
2.2	The cleanliness of the studio floor has improved but is often still dirty due to members wearing dirty trainers. More signs could be put up asking members to not wear dirty trainers in any of the Sports Centre areas (2.7)	ACTION: JC
2.3	The wall fans are very dusty.	ACTION: JC
2.4	There is little improvement to the showers in the ladies changing room. The showers in the men's changing room have been refurbished and have acrylic sheets rather than tiles, JR to check with members if this is	ACTION: JR/JC

2.5	<p>better. SH suggested that a steam cleaner be purchased to assist with cleaning.</p> <p>The toilet door in the ladies changing room does not always lock properly.</p>	ACTION: JR
3.0	DISCLOSURE OF INTERESTS	
3.1	There were no disclosure of interests.	
4.0	TO RECEIVE A VERBAL REPORT FROM SPORTS CENTRE	
4.1	JR thanked all members for their patience during the flood and said that positive feedback for the temporary gym was received.	
4.2	The insurance will cover some of the costs incurred by the flood. The improved flooring in the gym and weights room has been funded through betterment.	
4.3	The gym equipment will be replaced with top of the range Technogym equipment. The gym will be closed from 29 th March to 1 st April to allow for the old equipment to be collected before the new equipment is delivered and installed. Some of the equipment has been sold privately and the remainder will be traded in.	
4.4	The spin bikes can be collected during the afternoon of Saturday 28 th March. Point amended after the meeting – the delivery date for the spin bikes is to be confirmed.	
4.5	JR confirmed that the prices will be frozen for 2015 and he hopes that this and the new equipment will encourage new members.	
4.6	45 members cancelled due to the flood and 144 have joined up during January.	
4.7	The Sports Centre is working with the Doctors Surgery and Rotary Club to devise a GP Referral Scheme. The Rotary Club will fund 30 members of the public who have been referred by their GP to have a 90 minute consultation and programme design with Adam Hinchliffe, the Sports Centre's GP Referral Specialist. The Sports Centre will fund 6*gym or class sessions, (*to be confirmed).	
4.8	Positive feedback has been received for Nadine Abbey and Adam Hinchliffe when they covered Debbie Tomlinson's (DT) classes.	
4.9	<p>Members have mentioned that some of the classes are becoming stale with a lack of variety in the exercises. JR said it is essential for members to complete comment forms to highlight this. JR suggested that a 'Master Trainer' be asked to audit all classes and give feedback to trainers. JR to investigate.</p>	ACTION: JR

4.10	Step and Zumba should be cancelled if the instructor is unavailable rather than replace it with an alternative class. JR said the Sports Centre policy is to run a class rather than cancel it, however it was agreed that in future regular class members will be contacted if an instructor is unavailable and then a decision will be made whether to run the class.	
5.0	<p>TO RECEIVE A VERBAL REPORT FROM UPLANDS BUSINESS MANAGER</p> <p>5.1 The year end procedure is underway. All expenditure incurred due to the flood was put under a separate cost code and SH confirmed that this will be repaid this month.</p> <p>5.2 The budget was shifted for betterment to enable the purchase of improved flooring in the gym and weights room after the flood.</p> <p>5.3 JR will prepare the budget for 2015/16 for Governors approval</p> <p>5.4 The work on the science building has been completed. The mobile classrooms are currently being updated and should be completed by the end of March, the temporary mobiles can then be removed and the car park will be available for use. This has unfortunately delayed the car park being available for use but had to be done as the finances to do this at this time were available from County.</p> <p>5.5 The lighting on the side of the maths block and towards the Greyhound path will be replaced with LED lighting and sensors.</p> <p>5.6 Planning has been granted for the Astroturf, there are 15 pre-start conditions which are currently being worked through. A soak-away soil test needs to be carried out but this cannot be done until the end of March. The completion date is the end of September.</p> <p>5.7 There is a defibrillator in Sports Centre which has been funded through donations from SADS (Sudden Adult Death Society) and Uplands</p>	
6.0	<p>ANY OTHER BUSINESS</p> <p>6.1 A new weights rack for the Weights Room and 17 new top of the range Spin bikes have been purchased; JR asked if there were any requests or ideas for other equipment. DF asked if the spin bikes have cleats fitted, JR to investigate but confirmed that they could be added if they are not fitted as standard</p> <p>6.2 JR said that he was aware that not all members wanted air conditioning in the Studio but that it was still being considered. If air conditioning isn't installed then the fans should be upgraded. JR to investigate improved fans.</p>	ACTION: JR

6.3	<p>GW commented that the flooring in the Sports Hall has lasted for 15 years and may soon need to be replaced and he suggested that a sinking fund be setup for this. The roof of the Sports Hall is also a concern. SH to contact County to discuss shared funding for big capital projects.</p> <p>Spin classes can be affected when new members join a class and it was suggested that a technique spin class or a spin induction be available for new members. JR to discuss with DT. JR suggested that that new members could use the spin bike in the gym which has an inbuilt induction procedure.</p> <p>Guidelines are in place to prevent staff from setting up private classes locally. SH confirmed that all staff have signed SLAs (Service Level Agreements) which are specific to each member of staff.</p> <p>JR confirmed that NA is working through an on-line step course.</p> <p>There may be too many Insanity classes on the timetable as not all members like this type of class.</p>	<p>ACTION: SH</p> <p>ACTION: DT</p>
7.0	DATE OF NEXT MEETING	
7.1	This was confirmed as Wednesday 3 rd June 2015 at 5.00pm	
	The meeting closed at 18:15 p.m.	